



**Rules for admission to study in follow-up Master study programmes in English  
at the Faculty of Civil Engineering of VSB – Technical University of Ostrava  
for the academic year 2025/2026**

*The text below in the English language is a translation of the text of the Directive of the Dean of the Faculty of Civil Engineering, VSB-TUO FAST\_SME\_19\_002, Version F; it does not represent the directive on the matter itself.*

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*The masculine gender used in the document refers to a person of any gender.*

Follow-up Master Degree study programmes in English to be opened in the academic year 2025/2026 at the Faculty of Civil Engineering of VSB-TUO (hereinafter referred to as FCE VSB-TUO):

- Follow-up Master degree study programme N0731A010004 Architecture and Construction in the full-time form of study, the candidates are admitted into a programme.
- Follow-up Master degree study programme N0732A260012 Civil Engineering – Transport Constructions (further on as „CE – Transport Constructions“) in the full-time form of study, the candidates are admitted into a programme.
- Follow-up Master degree study programme N0732A260006 Civil Engineering – Geotechnics and Underground Engineering (further on as „CE – Geotechnics and Underground Engineering“) in the full-time form of study, the candidates are admitted into a programme.
- Follow-up Master degree study programme N0732A260004 Civil Engineering – Building Structures (further on as „CE – Building Structures“) in the full-time form of study, the candidates are admitted into a programme.
- Follow-up Master degree study programme N0732A260016 Civil Engineering – Municipal Engineering (further on as „CE – Municipal Engineering“) in the full-time form of study, the candidates are admitted into a programme.
- Follow-up Master degree study programme N0732A260014 Civil Engineering – Building and Industry Construction (further on as „CE – Building and Industry Construction“) in the full-time form of study, the candidates are admitted into a programme.
- Follow-up Master degree study programme N0732A260008 Civil Engineering – Building Environment (further on as „CE – Building Environment“) in the full-time form of study, the candidates are admitted into a programme.
- Follow-up Master degree study programme N0732A260010 Civil Engineering – Building Materials and Diagnostics of Structures (further on as „CE – Building Materials and Diagnostics of Structures“) in the full-time form of study, the candidates are admitted into a programme.
- Follow-up Master degree study programme N0732A260030 Civil Engineering – BIM Engineering (further on as „CE – BIM Engineering“) in the full-time form of study, the candidates are admitted into a programme.

The general conditions for admission are based on Section 48 to Section 50 of the Act No. 111/1998 Coll., on higher education institutions and on amendments and supplements to some other Acts (The Higher Education Act) as subsequently amended (hereinafter referred to as the “Act”).

The precondition for admission to study in the follow-up Master degree study programme is the successful completion of the Bachelor or Master study at the Czech or foreign university and passing the admission procedure successfully.

### **Characteristics of the system of study**

The candidates can apply for study in the follow-up Master degree programmes only after graduation from the Bachelor study programme at least. The follow-up Master study is offered in the standard length of 1.5 year or 2 years (Architecture and Construction, CE – BIM Engineering). Graduates of Master degree programmes at VSB-TUO are awarded the academic title "Inženýr" (i.e. "Engineer", abbreviated as "Ing."), or "Inženýr architekt" (i.e. "Engineer Architect", abbreviated as "Ing. arch.").

### **Application for study**

The application for study shall be submitted in the electronic form and it is available at VSB-TUO's website ([www.vsb.cz](http://www.vsb.cz)).

The application for study in a follow-up Master degree study programme must have the following annexes in a readable electronic form:

- Diploma proving completion of at least Bachelor degree of study and a document proving the fulfilment or the condition of successful study in any type of the university study programme;
- The procedure for assessing the proof of completed education achieved abroad is set out in the document „Assessment of Applicants' Foreign Education within the Admission Procedure at VSB – Technical University of Ostrava“  
<https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/assessment-for-applicants-masters/>
- The candidate who has not conducted his previous education in English will present a certificate of the English language knowledge at the B1 level at least according to the Common European Framework of Reference for Languages (CEFR) in a readable electronic form.
- The certificate of the English language knowledge is provided as an annex to the application (e.g., results of a school-leaving examination from the English language, TOEFL, Cambridge English exams and IELTS). Duolingo certificates are not accepted by VSB-TUO. In cases worthy of special consideration, the Dean may waive the delivery of this document.
- Motivation letter.

Medical certificate of study and work capability assessment issued by the doctor is not required.

If the application has some formal shortcomings the study office will ask the candidate in writing to make the corrections and amendments.

The deadline for submission of applications in the **1<sup>st</sup> round** of the admission procedure including ALL annexes in the electronic form plus documents necessary for nostrification in the paper form (hard copies) is **31.10.2024**. This deadline of the admission procedure is intended for applicants with already completed required education.

In case the capacity of the study programme is not filled in the 1<sup>st</sup> round, the 2<sup>nd</sup> round of the admission procedure will be opened. The deadline for submission of applications in the **2<sup>nd</sup> round** of the admission procedure including ALL annexes in the electronic form plus documents necessary for nostrification in the paper form (hard copies) is **28.02.2025**. The 2<sup>nd</sup> admission round is intended for applicant with already completed required education.

The administrative fee for the operations associated with the admission procedure is 600 CZK. The administrative fee is non-refundable at any stage of the admission procedure.

The administrative fee shall be sent to the bank account below:

Account number: 100954151/0300  
Variable symbol: generated on the electronic application  
Constant symbol: 0558  
Account name: VŠB-TUO, 17. listopadu 15, 708 00 Ostrava-Poruba  
IBAN: CZ51 0300 0000 0001 0095 4151  
SWIFT code: CEKOCZPP

### **The tuition fee for study in a foreign language**

The tuition fee for study in a follow-up Master study programme conducted in a foreign language amounts to **50 000 CZK per semester**.

The tuition fee is due by 30.09.2025. The candidate will be given more information on the payment during the admission procedure.

### **Admission procedure**

The essence of the admission procedure is the overall assessment of the candidate's preconditions to study in the selected study programme at FCE VSB-TUO.

The admission procedure includes:

- the evaluation of the previous study results;
- the verification of the candidate's ability to study in English;
- the assessment of the motivation letter;
- the English language entrance examination.

### *Structure and assessment of the motivation letter*

In the motivation letter the applicant describes:

- Personal details (title/gender, name, nationality, year of birth).
- Previous education (length of study, name and type of educational institution, specialization).
- Evaluation of the previous study (limit 100 words). The maximum score is 10 points.
- The reason for choosing the particular study programme (limit 100 words). The maximum score is 10 points.
- Extra activities or current experience related to the selected study programme and personal prerequisites for study (limit 100 words). The maximum score is 10 points.

In total, the applicant can be given 30 points for the motivation letter. The minimum number of points the applicant must obtain for a motivation letter in order to be admitted to study is 10 points.

### *The English language entrance examination*

- The entrance examination will be conducted electronically through the information system by students, who provide nostrification documents and certificate of English language level.
- The minimum score the applicant must obtain to pass is 21 out of 50 points.
- Detailed instruction for the entrance examination in the 1<sup>st</sup> admission round will be sent to the applicants via the information system by 11.11.2024.
- Term of the entrance examination in the 1<sup>st</sup> admission round is set between 18.-24.11.2024.
- Detailed instruction for the entrance examination in the 2<sup>nd</sup> admission round will be sent to the applicants via the information system by 17.03.2025.
- Term of the entrance examination in the 2<sup>nd</sup> admission round is set between 24.-30.03.2025.

### *Access to the materials decisive for admission*

The candidate has the right to refer to all their materials which are necessary for the decision on their admission to study within 30 days from the date of decision on admission or rejection, in accordance with Section 50, Subsection 5 of the Act no. 111/1998 Coll.

## **Deciding on admission to study**

### *The procedure of deciding on admission to the follow-up Master study*

Admission to study in the follow-up Master study programme shall be decided by the Dean of FCE VSB-TUO on the basis on the candidates' ranking, where the candidates are ranked according to

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the results of evaluation of the motivation letter and the entrance examination. The points for the evaluation of the motivation letter and the points obtained for the entrance examination are added together.

#### *Notification of the candidates of the admission procedure results*

The decision on admission shall be sent to the applicant through the information system within 30 days of verifying the conditions for admission (the latest terms for delivering of all annexes), the decision on rejection for study will be issued in writing and delivered to the candidate's own hands. With undelivered decisions that is the posting of the decision on the notice board of the Faculty for 15 days to be considered as a substitute delivery.

#### *Maximum number of admitted students*

In a full-time form of study:

Architecture and Construction (EN)	25 students
Civil Engineering - Transport Constructions (EN)	25 students
Civil Engineering - Geotechnics and Underground Engineering (EN)	25 students
Civil Engineering - Building Structures (EN)	25 students
Civil Engineering - Municipal Engineering (EN)	25 students
Civil Engineering - Building Environment (EN)	25 students
Civil Engineering - Building Materials and Diagnostics of Structures (EN)	25 students
Civil Engineering - Building and Industry Construction (EN)	25 students
Civil Engineering - BIM Engineering (EN)	25 students

#### **Enrolment**

By communicating the Decision on admission to study, the applicant has the right to enrol in studies pursuant to Section 51 of the Act. In the term set by the study office of the faculty the candidate is enrolled in studies. The enrolment is possible only personally by 30.10.2025. The candidate becomes a student on the date of enrolment to studies.

#### **Related documents**

The Statute of VSB – Technical University of Ostrava.

<https://dokumenty.vsb.cz/docs/files/en/7e204dc4-7cae-4d92-b064-2b72a1653160>

Study and examination regulations for study in Bachelor's and Master's degree programmes at VSB – Technical University of Ostrava.

<https://dokumenty.vsb.cz/docs/files/en/df844ace-c0bc-45eb-a7cb-36078d13bbdb>

## **Final provisions**

This directive was approved by the Academic Senate of the FCE VSB-TUO on 29.10.2019 and entered into force on 01.11.2019. The new version of the directive was approved by the Academic Senate of the FCE VSB-TUO on 17.06.2024 and entered into force on 30.06.2024.

prof. Ing. Jiří Brožovský, Ph.D.  
dean of the Faculty of Civil Engineering

**The list of amendments and revisions of the controlled document**

<b>Version</b>	<b>Date</b>	<b>The content of the change/revision</b>	<b>Name and signature of the document guarantor</b>
A	01.11.2019	New document	Mgr. Lenka Jurčíková, Ph.D.
B	01.11.2020	New version of the document	Mgr. Lenka Jurčíková, Ph.D.
C	01.11.2021	New version of the document	Mgr. Lenka Jurčíková, Ph.D.
D	01.11.2022	New version of the document	doc. Ing. Pavlína Matečková, Ph.D.
E	30.06.2023	Gender definition, visual style adjustment, formatting, structure and point definition of the motivation letter setting, adjustment of deadlines	doc. Ing. Pavlína Matečková, Ph.D.
F	30.06.2024	Introduction of the entrance examination in English, introduction of personal enrolment to studies.	doc. Ing. Pavlína Matečková, Ph.D.