

The Rules for the Admission Procedure and Conditions for Admission to study in the Bachelor's
Degree Programme
in English language "Safety and Security" at the Faculty of Safety Engineering, VSB-TUO,
for the academic year 2025/2026

The Dean of the Faculty of Safety Engineering (hereinafter also referred to as the "FSE" or the "Faculty") announces the **1st round of the admission procedure** for the academic year 2025/2026 to the Bachelor's degree programme as of 1 July 2024:

Degree programme	Form of study	Place of teaching	Max. number of applicants the Faculty can admit
Safety and Security	Full-time	Ostrava	30

The programme is taught in English for a fee associated with the study within the meaning of Section 58(4) of Act No. 111/1998 Coll., on Higher Education Institutions and on the amendment to other acts (Higher Education Act), as amended, amounting to **CZK 50,000 per semester**.

The Faculty also offers studies to applicants with specific needs. If you are interested, please contact the study office: studijni.fbi@vsb.cz.

Admission to study is **conditional** on the attainment of secondary education with a secondary school-leaving examination and successful completion of the admissions procedure:-

The admission procedure consists of **submitting an electronic application for study by 31 October 2024**, including attachments, paying an administrative fee of CZK 600 and meeting the conditions for the admission. The fee is non-refundable at any stage of the admission procedure. It is recommended to pay it immediately after submitting the application form. An unpaid application cannot be further administered in the system. Failure to meet these conditions will result in the application being withdrawn from the admissions procedure.

An applicant whose application has met the conditions for submission of an application must further enter the following into the information system by 31 October 2024:

- **as an attachment to the online application form, the annual school report for the penultimate year of the secondary school** (usually the third or seventh year), the school report is used to verify the arithmetic average of the results at the end of the penultimate year required below,
- **the value of the arithmetic average** (rounded to 1 decimal place) of the results for the penultimate year of the secondary school.

Applicants from abroad, except for applicants from the Slovak Republic, or citizens of the Czech Republic (hereinafter referred to as the "Czech Republic") completing secondary education with a secondary school-leaving examination abroad, must submit together with the application form:

- proof of secondary education with a school-leaving certificate, if it was obtained abroad (it does not apply to equivalent documents, e.g. from the Slovak Republic),
- a copy of the translation of the school-leaving certificate into Czech or English if the original is in another language.

If the assessment of the previous education will be part of the admissions process, the necessary documents (see <https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/>) **must be delivered in paper form** (address: VSB-TUO, study office, FSE, 17. listopadu 2172/15, 708 33 Ostrava – Poruba) **at least 30 days before the deadline for delivery of the attachments** to the electronic application. After this deadline, the University no longer guarantees a timely assessment of the previous education.

All required documents must be scanned or photographed in legible quality and include all pages.

The applicant must pass an English language entrance exam.

- The exam will be realized electronically through the information system.

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- Detailed instructions for the entrance exam will be sent to applicants via the information system by 11 November 2024 at the latest.
- The date of the entrance exam is set for the period **18 - 24 November 2024**.
- The applicant successfully passes the English language entrance exam if he reaches at least level B1 according to the Common European Framework of Reference for Languages (CEFR), i.e. if he gets at least 21 points out of 50.

A medical fitness certificate is not required.

If the degree programme is not fully occupied in the first round of admissions, further rounds of admissions may be announced. The **deadline for submitting an application for a possible second round** of admissions is **28 February 2025** (Appendix A).

Details for payment

account name: Vysoká škola báňská – Technická univerzita Ostrava
account number: 100954151/0300
payment details: IBAN: CZ 51 0300 0000 0001 0095 4151
from abroad: BIC (SWIFT) code: CEKOCZPP
constant symbol: 308
variable symbol: generated on the electronic application form
bank: ČSOB, a.s., branch Ostrava – Poruba, Hlavní třída 703, 708 39 Ostrava – Poruba

These conditions shall apply mutatis mutandis to the admission of foreigners to study, in particular, within the framework of international treaties by which the Czech Republic is bound.

Applicants of foreign nationality will not be admitted to study if their admission would violate restrictive measures applied in the Czech Republic.

Applicants who have duly submitted an application with all the required documents will be admitted on the basis of the following score: $SC = EE + (5 - AA) \times 25$, where EE is the number of points for the English language entrance exam and AA is the arithmetic average of the documented results at the end of the penultimate year of the secondary school. Applicants will be ranked according to their SC and admitted from the highest value up to the maximum number of students admitted to the programme.

If a greater number of applicants have the same evaluation as the last applicant admitted, meeting the maximum number of applicants admitted, then all applicants with that score will be admitted.

If all admitted applicants do not show up for enrolment and the degree programme does not meet the expected number of admitted applicants, then applicants who have met the admission requirements and have not been admitted due to a large number of applicants will be offered the **opportunity for additional admission after enrolment**. If the number of such applicants is greater than the number of unfilled places, the offer of additional admission will be made in descending order of the number of points obtained in the admission procedure.

The Dean of the Faculty decides on admission to study in the degree programme.

If the applicant has given his/her consent, the decision on the admission will be sent to him/her electronically via the information system within 30 days of verification of the conditions for admission to study, by 30 November 2024 at the latest; otherwise, the decision will be made in writing and delivered to the addressee only.

The decision on non-admission to study will be made in writing and will be delivered to the addressee only. An applicant whose residence is unknown will be served with the decision by posting it on the official notice board.

The applicant has the right to inspect all materials relevant to the decision on his/her admission to study at the study office of the Faculty of Safety Engineering during office hours within 15 days from the date of delivery of the notification of the result of the admission procedure. Copies of these materials shall not be provided.

The applicant may appeal against the decision within 30 days from the date of its notification. The administrative appeal body is the VSB-TUO Rector. Submission of a written appeal is governed by Section 50 of Act No. 111/1998 Coll., on Higher Education Institutions and on the amendment to other acts (Higher Education Act), as amended.

The admission procedure is closed on 30 October 2025.

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Within 15 days after the end of the admission procedure, the Faculty publishes a report on the course and results of the admission procedure on the Faculty's web portal (see <https://www.fbi.vsb.cz/cs/Studium/prijimaci-rizeni/results-prijimaci-rizeni/>) within the meaning of Section 50(9) of Act No. 111/1998 Coll., on Higher Education Institutions and on the amendment to other acts (Higher Education Act), as amended.

These Admission Procedure Rules and Conditions of the Admission to the Bachelor's Degree Programme "Safety and Security" at the Faculty of Safety Engineering of VSB-TUO for the academic year 2025/2026 have been approved in accordance with Section 27 (1) (e) of Act No. 111/1998 Coll., on Higher Education Institutions and on the amendment to other acts (Higher Education Act), as amended by the Academic Senate of the Faculty of Safety Engineering of VSB-TUO in Ostrava on 27. 06. 2024.

In Ostrava 27 June 2024

doc. Ing. Jiří Pokorný, Ph.D., MPA, dr.h.c.
Dean

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Dates of admission**Appendix A**

Launch of the 1st round of the admission procedure in the Edison information system.	1 July 2024
Deadline for submission of applications for the 1st round of the admission procedure.	31 October 2024
Proof of the legally required educational attainment by applicants in the 1st round of the admissions procedure.	31 October 2024
The earliest date of the decision on the admission to study in the 1st round.	30 November 2024
Launch of the 2nd round of the admission procedure in the Edison information system.	1 December 2024
Deadline for submission of applications for the 2nd round of the admission procedure.	28 February 2025
Proof of the legally required educational attainment by applicants in the 2nd round of the admissions procedure.	28 February 2025
The earliest date of decision on the admission to study in the 2nd round.	28 March 2025

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List of changes and revisions to the controlled document

Version	Date	Content of the change/revision	Name and signature of the document guarantor
A	17/10/2022	First edition of the document.	doc. Ing. Š. Kročová, Ph.D.
B	20/06/2023	Data update according to the academic year.	doc. Ing. Š. Kročová, Ph.D.
C	27/06/2024	Data update according to the academic year.	doc. Ing. Š. Kročová, Ph.D.

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