The Rules for the Admission Procedure and Conditions for Admission to Study in the Follow-up Master's Degree Programme in English Language "HSE Professional" at the Faculty of Safety Engineering, VSB-TUO, for the Academic Year 2027/2028

1. Introductory Provisions

The Dean of the Faculty of Safety Engineering, VSB-TUO (hereinafter the "FSE" or the "Faculty"), announces the first round of the admission procedure for the academic year 2027/2028, to be held from 1 October 2026 to 31 January 2027, in accordance with Sections 48 to 50 of Act No. 111/1998 Coll., on Higher Education and on Amendments and Additions to Other Acts (Act on Higher Education), as amended (hereinafter the "Act on Higher Education"), and the Statute of VSB-TUO. This document sets out the conditions for admission to study, the course of the admission procedure, the method of evaluating applicants, and applicants' rights within the admission procedure.

2. Degree Programme

The admission procedure is conducted for the following degree programme taught in English:

Degree programme	**Form of study**	**Place of study**	**Maximum number of applicants admitted**
HSE Professional	Full-time	Ostrava	30

Detailed information about the degree programme is available at: https://www.fbi.vsb.cz/en/study/master-degree/

The FSE also offers study opportunities to applicants with specific needs. The suitability of the degree programme for an applicant with specific needs must be discussed in advance by contacting studijni.fbi@vsb.cz. Applicants should indicate their specific needs in the application for study.

3. Admission Procedure Dates

The dates for the first round of the admission procedure are set out in the following table:

Application period	1 October 2026 – 31 January 2027
Deadline for submitting application attachments	31 January 2027
Deadline for documenting previous education	31 January 2027
Deadline for delivering original documents for the assessment of foreign education	31 January 2027
Notification of entrance examination date and time (no later than)	12 February 2027
Entrance examination period	22–26 February 2027
Latest date for issuing the decision	15 April 2027
Enrolment deadline (in person at the Study Office)	31 October 2027

4. Conditions for Admission

In accordance with Section 48(1) of the Act on Higher Education, a condition for admission to a follow-up Master's degree programme is the completion of any type of higher education degree programme and successful completion of the admission procedure.

Applicants who obtained their previous education in the Czech Republic or the Slovak Republic must document it by uploading a copy of their higher education diploma and diploma supplement as attachments to the electronic application by 31 January 2027. The copies must be complete (all pages of the documents) and clearly legible.

Medical fitness is not assessed as part of the admission procedure.

5. Conditions for Applicants with Foreign Education

Applicants who obtained their previous education outside the Czech Republic must demonstrate fulfilment of the requirement of having completed the required education in accordance with Section 48(5) of the Act on Higher Education and the Rector's Directive "Assessment of Foreign Education of Applicants for Study as Part of the Admission Procedure at VSB – Technical University of Ostrava".

If the assessment of previous foreign education is carried out within the admission procedure, the applicant must submit the required documents (see https://www.vsb.cz/en/study/degree-students/recognition-of-foreign-education/index.html) in paper form to the Faculty at the following address: VSB-Technical University of Ostrava, Faculty of Safety Engineering, Study Office, Lumírova 630/13, 700 30 Ostrava-Výškovice, no later than 31 January 2027.

In accordance with the Statute of VSB-TUO, an administrative fee of CZK 800 is charged for the assessment of previous foreign education. The fee is non-refundable at any stage of the assessment process.

Documents submitted in a language other than Czech or English must be accompanied by an official translation, unless otherwise specified by the FSE.

6. Language Proficiency

Applicants must demonstrate their ability to study in the language in which the degree programme is taught. For a degree programme taught in English, applicants must demonstrate English language proficiency at level B2 of the Common European Framework of Reference for Languages (CEFR) by submitting an internationally recognised language certificate or the result of a standardised English language examination. This requirement is considered to be met, in particular, by achieving at least the following results:

- TOEFL iBT – an overall score of at least 4.0 on the 1–6 scale;
- IELTS Academic – an overall band score of at least 5.5;
- Cambridge English Qualifications – B2 First with a score of at least 160; alternatively, C1 Advanced or C2 Proficiency with a result corresponding to at least level B2;
- Pearson PTE Academic – an overall score of at least 59.

The English language proficiency requirement is also considered to be met if the applicant completed their previous higher education in English. The applicant must document this by providing a document relating to their previous education which clearly states that the language of instruction was English. If this information is not evident from the document, the applicant must submit confirmation issued by the

relevant higher education institution stating that the entire programme of instruction was conducted in English.

7. Application for Study

The application for study must be submitted electronically through the VSB-TUO electronic application system (https://prihlaska.vsb.cz/uchazec). The application does not need to be printed or submitted in paper form.

An incomplete application or an application for which the admission procedure fee has not been paid may not be included in the admission procedure.

8. Attachments to the Application

Applicants whose applications meet the submission requirements must also upload the following documents as attachments to the electronic application by 31 January 2027:

- a higher education diploma (usually a Bachelor's degree diploma);
- a diploma supplement (or the final state examination certificate);
- a document proving fulfilment of the requirement of having duly completed any type of higher education degree programme, if the education was obtained abroad (not applicable to automatically equivalent documents, e.g. documents from the Slovak Republic);
- a translation of the diploma into Czech or English if the original document is in another language;
- a language certificate or, where applicable, a document confirming that the language of instruction in the applicant's previous higher education was English.

All documents must be scanned or photographed in clearly legible quality.

9. Fees

The fee for acts related to the admission procedure is **CZK 700** and is non-refundable at any stage of the admission procedure. The fee may be paid through the Electronic Payment System (EPS – https://eps.vsb.cz/) or by bank transfer to the VSB-TUO bank account:

- account number: 100954151 / 0300,
- variable symbol: generated by the system upon completion of the electronic application,
- IBAN: **CZ51 0300 0000 0001 0095 4151**, SWIFT: **CEKOCZPP**.

If the applicant fails to pay the fee within the specified deadline, the application for study is deemed to have been withdrawn.

Where previous foreign education is assessed within the admission procedure, an administrative fee of **CZK 800** is charged in accordance with the Statute of VSB-TUO. Payment instructions will be generated after the required original documents (or certified copies) have been received. The fee is non-refundable at any stage of the assessment process.

In accordance with Section 58(4) of the Act on Higher Education and the Statute of VSB-TUO, the tuition fee for study in a degree programme taught in a foreign language is **CZK 50,000** per semester.

10. Admission Procedure

The admission procedure for the follow-up Master's degree programme is based on:

- the results of previous higher education documented by the applicant and

- the result of an entrance examination assessing the applicant's level of knowledge and aptitude for study in the given degree programme.

Entrance examination

Only applicants who have duly submitted their applications together with all required documents will be admitted to the entrance examination. The entrance examination is conducted by an admission committee appointed by the Dean of the FSE. The purpose of the entrance examination is to assess the applicant's overall aptitude for study in the selected degree programme at the FSE. The entrance examination includes an assessment of:

- academic preparedness relevant to the focus of the selected degree programme;
- the ability to understand questions and communicate in English;
- motivation to study the selected degree programme.

The entrance examination will be conducted online between 22 and 26 February 2027. Applicants will be informed of the exact date and time of the entrance examination through the information system no later than 12 February 2027. The entrance examination will not exceed 15 minutes and will take place via MS Teams or another online platform enabling two-way communication (both audio and video are required). Detailed organisational and technical information will be provided in the invitation to the entrance examination.

11. Evaluation of Applicants

For applicants who have met the admission requirements, the decision on admission will be based on the total number of points calculated according to the following formula:

$$\textbf{Total Score} = (4 - AA) \times 10 + E$$

where AA is the arithmetic average of the results achieved in the applicant's previous study according to the National Classification Level (NCL), rounded to one decimal place; E is the number of points achieved in the entrance examination.

Where applicable, grades awarded according to the ECTS classification scale are converted to the NCL according to the following table:

ECTS	A	B	C	D	E	F
NCL	1.0	1.5	2.0	2.5	3.0	4.0

The entrance examination is assessed according to the following criteria:

- academic preparedness relevant to the focus of the selected degree programme – maximum 30 points;
- the ability to understand questions and communicate in English – maximum 25 points;
- motivation to study the selected degree programme – maximum 15 points.

Applicants must achieve at least 40 points out of 70 in the entrance examination.

Applicants will be ranked according to their Total Score and admitted in descending order up to the maximum number of students admitted to the programme.

If more applicants achieve the same Total Score as the last applicant admitted within the maximum capacity of the programme, all applicants with that Total Score will be admitted.

12. Decision on Admission

The Dean of the FSE decides on admission to study.

The decision must be issued within 30 days of verification of the conditions for admission to study, but no later than 15 April 2027.

The decision is delivered through the VSB-TUO information system in accordance with Section 69a of the Act on Higher Education and the Statute of VSB-TUO.

An appeal against the decision may be lodged within 15 days of its notification.

13. Applicants' Rights

Pursuant to Section 50(5) of the Act on Higher Education, after notification of the decision, the applicant has the right to inspect all materials relevant to the decision on admission to study.

The applicant may appeal against the decision within 15 days of its notification. The Rector of VSB-TUO is the appellate administrative authority.

14. Enrolment in Study

Upon notification of the decision on admission, the applicant becomes entitled to enrol in study and must complete enrolment within the deadlines set by the FSE.

Enrolment in study is completed in person at the Study Office of the FSE, no later than 31 October 2027.

15. Additional Rounds of the Admission Procedure

If the capacity of the degree programme is not filled, the Faculty may announce additional rounds of the admission procedure.

The dates for a possible second round of the admission procedure are set out in the following table:

Application period	1 March 2027 – 31 March 2027
Deadline for submitting application attachments	31 March 2027
Deadline for documenting previous education	31 March 2027
Deadline for delivering original documents for the assessment of foreign education	31 March 2027
Notification of entrance examination date and time (no later than)	16 April 2027
Entrance examination period	26–30 April 2027
Latest date for issuing the decision	30 May 2027
Enrolment deadline (in person at the Study Office)	31 October 2027

16. Final Provisions

In accordance with Section 27(1)(e) of the Act on Higher Education, this document was approved by the Academic Senate of the FSE of VSB-TUO on 16 September 2026 and comes into effect on 1 October 2026.

In Ostrava on 7 September 2026

prof. Dr. Ing. Aleš Bernatík
Dean

List of changes and revisions of the controlled document

Version	Date	Content of the change/review	Name and signature of the document guarantor
A	20/12/2017	A new document.	doc. Ing. Š. Kročová, Ph.D.
B	27/10/2020	Data update according to the academic year, change in the definition of proof of foreign higher education, document update and addition in the title of the document.	doc. Ing. Š. Kročová, Ph.D.
C	26/10/2021	Data update according to the academic year.	doc. Ing. Š. Kročová, Ph.D.
D	17/10/2022	Data update according to the academic year.	doc. Ing. Š. Kročová, Ph.D.
E	20/06/2023	Data update according to the academic year.	doc. Ing. Š. Kročová, Ph.D.
F	20/06/2023	Addition of the 3rd round of the admission procedure.	doc. Ing. Š. Kročová, Ph.D.
G	27/06/2024	Data update according to the academic year.	doc. Ing. Š. Kročová, Ph.D.
H	03/06/2025	Data update according to the academic year.	doc. Ing. Š. Kročová, Ph.D.
CH	25/11/2025	Language editing of the document, change in the method of delivering decision on the outcome of the admission procedure.	Ing. Michaela Skřížovská, Ph.D.
I	07/09/2026	New document structure; data update; changes to the entrance examination, evaluation of applicants, language requirements, application attachments and admission procedure fee.	Ing. Michaela Skřížovská, Ph.D.

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